

# GOOSNARGH PARISH COUNCIL

**A MEETING** of Goosnargh Parish Council was held on **Monday, 28<sup>th</sup> Oct 2024** at Whitechapel Village Hall at 7.30pm.

## MEMBERS PRESENT

Cllr Andrew Butler – Chairman  
Cllr Rob Hayton  
Cllr Bill Platt  
Cllr Steve Pike  
Cllr John Singleton

## PUBLIC

H Witter – Neighbourhood Watch  
T Witter – Whitechapel Village Hall  
M Bryan & B Coulthurst – St Francis Chapel  
G & M Hall – Butler’s Farm Cheeses  
G & J Davies – Residents  
A Eccles – Resident  
Mrs Julie Buttle - Parish Clerk

## APOLOGIES

Apologies were received from Parish Cllrs Mick Scambler and Mark Robinson. In the absence of Cllr Scambler, it was **resolved** that Cllr Butler would Chair the meeting. Apologies were noted from City Cllrs Daniel Guise and Stephen Thompson.

## DECLARATIONS OF INTEREST

There were no declarations of interest.

## APPROVAL OF MINUTES

**24/25 MIN 40** It was **resolved** that the Sept Council Minutes be signed as a true record.

## PUBLIC PARTICIPATION INCLUDING POLICE MATTERS

G Hall provided an update on Butler’s Farmhouse Cheeses whose premises in Longridge were destroyed in a fire last November. They wish to expand the dairy and make it more sustainable by locating it in Goosnargh. The premises will be half the size of the Shay Lane development and they are hoping to commence building after Christmas – subject to planning approval.

H Witter stated that residents were concerned about an increase in traffic and suggested that the Farmhouse hold a communication event to answer any questions.

In response, it was stated that the number of lorries would be reduced.

M Bryan explained that St Francis Chapel is an historic ‘Barn’ style church built in 1755 with several unique characteristics. A new roof was added in 2009 but it failed in 2019 resulting in an out of court settlement with those involved in the project. The Chapel is considered to be dangerous due to asbestos and a recent service - attended by 84 people - was held in the attached school. Repairs are estimated at £317,000. Using reserves and current account balances – along with a successful grant application - the refurbishment project has a shortfall of **£21,750**. A request for a CIL donation has been included on the agenda.

In response to a question regarding due diligence for any future works, it was stated that the Church are appointing structural conservation experts, with previous experience of working on historic churches.

T Witter from the Whitechapel Village Hall explained that the Village Hall Committee wish to erect solar panels at a cost of £28,374. A grant application had been submitted to the Lancashire Environment Fund but it had been unsuccessful because the LEF had limited funds due to an increase in applications. As the LEF application was unsuccessful, the full cost of **£28,374** will now need to be financed and the Committee wish to request a minimum donation of £6,000 as previously discussed when the LEF grant was submitted.

H Witter of Neighbourhood Watch stated that the police had not submitted any crime updates and the Clerk was requested to ask if they could be provided.

Unnecessary speeding, particularly at night, was reported on Button Street and it was noted that the agenda included an item to approve the purchase of a Speed Indicator Device.

It was confirmed that the Past & Present project was also on the agenda and an update will be provided.

**28<sup>th</sup> October 2024 - Minutes**

It was stated that a flooding issue on Button Street had been cleared following a report on Love Clean Streets. As the matter had previously been raised in July, the Clerk requested a copy of the paperwork so that LCC can be approached to explain why the matter was not actioned earlier as this would have prevented the recurrence of the flood.

It was questioned if the Council could get some 'Caution Flood' signs. The Clerk stated that whilst the signs are informative, the priority should be to prevent roads from flooding and as such, all flooding issues should be reported to LCC who have a duty to erect the signs, log the fault and carry out the necessary maintenance work.

As there were no further points, the meeting was reconvened.

### **BEST KEPT VILLAGE RESULTS**

Those present were advised that Inglewhite was declared runner up in the Hamlet category of the Best Kept Village competition and St James' Whitechapel was Highly Commended in the Places of Worship category. Members **noted** the judges' comments. The Clerk will include postcodes on the location map but no additional work or improvements were identified for next year's submission.

### **CIL INCOME AND EXPENDITURE**

Members **noted** that Preston City Council have advised that the October CIL payment will be £1,303.80 for the development at Ye Horns Inn. Members stated that development had commenced at Swainson House Farm and the Clerk will query this with the City Council.

Members **noted** the updated CIL Master Log which shows the itemised Income and Expenditure to date since CIL was introduced in 2015.

Members considered the updated 2024 / 25 CIL finances and the list of projects identified for support.

#### **1) PAST & PRESENT PROJECT (MIN 23/24.73)**

Cllr Singleton confirmed that whilst the location has been agreed for the main sign board, the walks won't be promoted until the marked fingerposts are in place. LCC have replaced some stiles with gates on 1 of the 4 walks but it is unclear if they will provide the fingerposts.

Cllr Singleton and Cllr Platt will establish how many fingerposts are required so that the costs can be confirmed prior to ordering. It was **noted** that the posts may also need colour coding to correspond with the walks, prior to erection.

In terms of timescales, it was stated that the rangers usually arrange a walking event in late spring and it is hoped that the routes and signs will be accessible by then.

#### **2) SPIDS (MIN 23/24.74)**

Members noted that the Elan City Twin pack, best suits the Council's requirements for a moveable SPID with solar and battery charging options, capable of collecting bi-directional traffic data. **24/25 MIN 41** Members **resolved** to approve the purchase of the twin pack at a cost of £4,798.80, noting that delivery may be extra.

**24/25 MIN 42** Members **resolved** to approve the quote of £399 for LCC to supply and erect the pole at Inglewhite Green. This is where the solar SPID is likely to be located. The dimensions of the pole will be used to create the dog leg pole to be erected in the farmer's field on Inglewhite Road, consequently, the cost of that pole is not yet known.

**24/25 MIN 43** As the Parish Council will be rotating the battery device on to previously erected poles, Members **resolved** that they do not need LCC to erect the devices – but noted that risk assessments will be required to rotate the device between locations.

#### **3) WHITECHAPEL VILLAGE HALL – (MIN 23/24.76)**

At the March 2024 meeting, Whitechapel Village Hall Committee submitted a request for financial support for solar panels, car park lighting and an electric vehicle charging point. The application was to be submitted through the LEF who required a 20% shortfall to be funded by a third party. If the whole project was submitted, the shortfall was likely to be £12,846.24.

Members expressed regret that the Parish Council did not have the funds to finance all of the shortfall and the Committee stated they would submit a bid for the solar panels which would result in a shortfall of £6,000. MIN 76 confirms that the Parish Council was prepared to allocate £6,000 to fund the shortfall to satisfy the LEF grant condition.

Unfortunately, as explained during public participation, the LEF grant bid was unsuccessful so if the Committee wish to proceed with the option to install solar panels, they will need to finance the full amount totalling **£28,374**.

As the request no longer relates to the funding of a LEF shortfall, the request was considered alongside the funding request from St Francis Chapel.

#### **4) ST FRANCIS CHAPEL (MIN 24/25.20)**

At the June 2024 meeting, Members considered a request to help with the restoration of St Francis Chapel - known locally as Hills Chapel - on Horns Lane. The Parish Council indicated that they would like to offer assistance however, due to other identified projects, any donation would be dependent on the Council receiving additional CIL monies and the Chapel were invited to resubmit the request once the 2024/25 CIL balances were known.

As stated during public participation, the Chapel request for funding amounts to **£21,750**.

Financing both the Village Hall and the St Francis Chapel requests will amount to **£50,124** which exceeds the CIL balance. Members stated that both projects were worthy causes and as such, they would like to assist both, but without the Swainson House Farm CIL monies, options were limited. Members also stated the need to be cautious about using reserves as the next CIL income is not due until April 2025 and other causes may need funding.

As LCC have started to replace some of the stiles with gates, at no cost to the Council, it was proposed that the Past & Present project be reduced by £2,000 which could be added to the £6,000 allocated to the LEF shortfall – giving a total of £8,000.

**24/25 MIN 44** It was unanimously **resolved** that the £8,000 would be allocated equally to the Village Hall and St Francis Chapel projects i.e. £4,000 to each project.

#### **5) WHITECHAPEL DEFIB DEVICE**

At the September meeting it was stated that the Village Hall were holding a fund-raising event to raise funds to repair the defib device. It was confirmed that the repairs cost £665.00 - less the money raised from the funding event – leaving a shortfall of £352.31.

Members questioned whether the Defib device was covered by a service maintenance agreement as this would have prevented the repair bill. In response, it was stated that the device was being checked annually and the repair was a one-off occurrence.

It was stated that the Device provided vital lifesaving support to local residents and as such, the Village Hall has a responsibility to ensure it is properly maintained.

**24/25 MIN 45** As there is a big demand for CIL finances, the request to maintain a device which is the responsibility of the Village Hall was declined.

#### **HALF YEARLY BUDGET ANALYSIS APR 24 – SEPT 24**

The Clerk presented a report showing the approved budget for 2024/25, the agreed expenditure to date and the remaining budget available. Members noted an overspend due to HMRC fees incurred when the PAYE software could not be accessed during 2023/24.

**24/25 MIN 46** Members **resolved** to vire the audit exemption savings to offset the HMRC deficit.

#### **POPPY WREATH DONATION**

**24/25 MIN 47** Under S137 of the Local Govt Act 1972, Members **resolved** to donate £20 to the Royal British Legion for the Chairman to lay a poppy wreath at St Mary's Church on Remembrance Sunday.

## CONSIDERATION OF 2025/26 BUDGET ITEMS

The November meeting will focus on the 2025/26 budget requirements. Members were reminded to forward any new budget suggestions to the Clerk so that the costs could be ascertained prior to the November meeting.

Members noted an option to purchase poppies at £3 each to be displayed in the run up to Remembrance Sunday. **24/25 MIN 48** As there are a limited number of posts to erect the poppies in Goosnargh and as there is not a Remembrance Day procession, Members **resolved** not to add this to next year's budget.

## OCTOBER ACCOUNTS FOR PAYMENT AND RECEIPTS

The Chairman confirmed that the accounts and bank statements had been reconciled.

**24/25 MIN 49** Members **resolved** to approve the following accounts for payment

Sept Grounds Maintenance	Nurture	£288.00	BACs
Clerk Salary Oct	J Buttle	£289.01	BACs
PAYE	HMRC	£72.20	BACs
Mileage (Jul - Sept)	J Buttle	£54.00	BACs
Home Allowance (Jul - Sept)	J Buttle	£97.50	BACs

## PLANNING APPLICATIONS RECEIVED

**24/25 MIN 50** Members considered application [06/2024/0974](#) for 4no. holiday units with landscaping works at the Cross Keys Inn on Church Lane and **resolved** not to raise any concerns with the planning officer.

## POLLING STATION REVIEW

Members were informed that Preston City Council is conducting a review of polling stations. Goosnargh is split into 2 wards. Whitechapel Ward RN1 and St Marys Ward RN2. The polling station for RN1 is at St James Church in Whitechapel and the polling station at RN2 is at Goosnargh Village Hall.

Members **noted** that no changes were planned and no alternative locations were proposed.

## PARISH MATTERS OF CONCERN TO MEMBERS

Members noted the following

- An NHS outreach van will be in Broughton to deliver health checks for residents aged 40 – 74. Dates, times and further information has been added to the Parish Council's website.
- To comply with audit regulations, the Clerk's email address has been updated to the website email address which is [clerk@goosnarghparishcouncil.org.uk](mailto:clerk@goosnarghparishcouncil.org.uk)

Members reported excess surface water at the following locations

- The corner of Carron Lane
- The junction of Syke House Lane / Mill Lane and Inglewhite Road
- Crumbleholm Road
- The junction of Church Lane and Syke House Lane

**24/25 MIN 51** It was **resolved** that the issues be reported on Love Clean Streets as this enables the concerned party to submit a photograph and GPS confirmation of the exact location.

It was stated that a complaint has been received regarding the Noticeboard at the Grapes in that it has been mounted on the old black Noticeboard sign. **24/25 MIN 52** To **resolve** the concern, Members agreed to paint the old sign board green to match the new Noticeboard.

**DATE OF NEXT MEETING** - Monday **25<sup>th</sup> Nov 2024 at 7.30pm** in Whitechapel Village Hall.

**END**

**28<sup>th</sup> October 2024 - Minutes**